CRICKET CANADA BOARD OF DIRECTORS ORIENTATION POLICY		
Approved by: Board of Directors, Aug 31, 2017	Last reviewed : 2017	Document # CC-P0L-003

Preamble:

Cricket Canada recognizes the need for a formalized orientation process for new individuals when they join the Board of Directors. This policy outlines the steps to be taken when a new member joins the Board of Directors of Cricket Canada.

1. Policy Statement

1.1 The Cricket Canada Board will help newly elected or appointed directors to understand the policies and procedures of the Board and the organization.

2. Orientation steps

2.1 When a new Board member is elected or appointed to the Board, the President (or in the case that the President is also new to the board, the General Manager/ CEO) will contact the new member by email followed by an introductory phone call to welcome them to their new position.

2.2 If the new Board member is elected at the AGM and is present at the AGM, the individual will attend the post AGM Board of Directors meeting immediately following the conclusion of the AGM. Cricket Canada will endeavour to have new Board members running for a position present at the AGM where possible.

2.3 Within one week of the new member joining the Board, the President and General Manager will contact the individual to update them on the current activities and direction of the Board (the strategic plan) as well as to brief them on the scheduled meeting dates and conference calls. There will also

be a discussion of the areas and roles that the new Board member will be engaged in.

2.4 A governance documentation package will be sent to the new member that will include at a minimum: strategic plan, policies, current budgets, various committee terms of reference, By-Laws and past meeting minutes.

2.5 The specific areas and tasks where a new Board member will be directly involved will be outlined in the first Board meeting they attend.

3. Review and Approval

3.1 The Cricket Canada Board of Directors and General Manager shall review the policy biennially.

Revision History

Revision #	Revision Date	Approved By	Major Changes or Reason for Changes